



REGULAR BOARD MEETING MINUTES

Tuesday, September 18th, 2018
6:00 PM
USDA Service Center

Call to Order – 6:00 pm

Attendees: Board member - Tom Straughan (Secretary/Treasurer), Colin Hemphill (Chairman), Tim Spratling (Vice Chairman), Gus Wahner, Berk Davis. Staff – Kyle Wagoner, Tiffany Schademan.

- 1) **Introductions:** None
- 2) **Presentations: NRCS & ODA -** None
- 3) **Activity Reports: Directors/Staff** – Tiffany reviewed her activities including Facebook content for visibility and traffic, website development of the SIA page, and a variety of CSP activities. Kyle reviewed the rest of the staff's activities. Rachel has been developing the monitoring plan and SAP for the SIA and working with Nick and Audrey. Kyle gave a brief description of who they are and what they do. She has also been doing field visits for the OWEB 2-year monitoring requirements and submitting the reports. Shiloh has been busy working on CREP, getting the reenrollments finished, working on applications and the Shaw Plan and attending webinars for her Conservation planning course requirements to become a certified Conservation Planner. Kyle has been assisting Rachel with SIA program workings, communicating with local and state reps, attending meetings and making changes as needed. He is doing research and study for the drone test and types, software and computing power needed to best suit the district's goals. Attended the LUBGWMA meeting and working with Shiloh on the Wildhorse Beaver Dam Analogs, planning certification and Farm Smart. Kyle's first project with Neva is complete and a success.
- 4) **Administration:**
 - a. August Treasurer's Report – Filed.
 - b. August BOD Meeting Minutes – Filed. Upcoming Board elections discussed.
- 5) **Operations:**
 - a. Probation Reviews – Kyle summarized Rachel and Shiloh's probation reviews with the board; they have meet their 6-month goals and are making good progress towards their long-term goals. He recommended that they be Full Time Permanent Employees. Move to approve Rachel and Shiloh's reviews by Tim, 2nd by Tom, passed unanimously. Move to make both full time by Tim, 2nd by Tom, Passed unanimously.
 - b. Insurance Findings – Kyle presented his findings on the insurance and based on the numbers and projections, the District does not have the funds available at this time. He noted they may be able to write it into future grants with the numbers they have. The current grant cycle expires 2019 and the Board recommended to revisit the subject July 2019 for the following fiscal year.
 - c. Long-Range Planning Session (Winter) – Kyle talked about the planning session in February and possible winter session. The long-range plan expires in 2019 and he suggested the next one to be more focused than the current one. It was recommended to have an additional planning meeting sometime in February 2019 and to invite selected partners to a portion of the session to encourage participation.
 - d. Option to Move Zone 3 Boundary – There was discussion of changing the boundary and it was recommended to do more outreach in this zone before discussing a change further.
 - e. Annual Meeting Date and Resolution – Annual meeting was moved by Resolution by Tom to be on Dec. 11th at 6pm, 2nd by Colin and passed unanimously. Location TBD and bring in a speaker or presentation at meeting to encourage attendance.
 - f. OACD Reorganization/Questionnaire – Tom presented meeting dates, changes in officers and potential of reorganization of OACD. Went through and completed the survey to submit on behalf of Board and staff. More meetings and statewide activity would be helpful from OACD.
 - g. Grant Updates – Kyle reviewed grants status and noted that the current list has doubled.
 - h. Meetings – Kyle suggested informal coffee meetings for the board and gave the first date for informal staff meeting of Oct 3rd. Tom noted that a John Day Basin OACD meeting in the spring could be helpful.

Adjourn 7:45 PM

Next Regular Board Meeting October 16th, 2018