



## REGULAR BOARD MEETING MINUTES

Tuesday August 20<sup>th</sup>, 2019  
6:00 PM  
USDA Service Center

### Call to Order – 6:00 pm

Attendees: BOD: Tim Spratling (Vice Chair), Colin Hemphill (Chair), Tom Straughan (Treasurer/Secretary), Aaron Madison and Berk Davis (through conference phone). Staff: Kyle Waggoner, District Manager. Other: Nate James- NRCS.

#### 1) Presentations:

**NRCS** – Nate has been working on PL556 projects focused on irrigation on the west end of the county. RCPP projects are still up in the air, as the rules are still being interpreted. The EQIP forestry project keeps expanding, now including the Mill Creek area. CSP just finished up with 18 of the 29 applicants getting a contract. A new CRP sign-up is in the works for this December.

#### 2) Activity Reports: Directors/Staff

- a. Kyle has been primarily working on the Gurdane Elk Project since the last meeting. Since the District recently ended its' FY, Kyle also has been working on prepping for the audit and completing the new ODA paperwork. Rachel primarily has been working on the CPP grant project, and Shiloh has been hammering away at CREP re-enrollments.

#### 3) Administration:

- a. June and July Treasurer's Report – Filed. No discussion.
- b. June Meeting Minutes – Filed with change of date.

#### 4) Operations:

- a. Printer Choice (Motion) – Discussion on whether to enter a contract or buy a printer took place. The cheaper option by far was to buy a printer. Tom moved and Tim 2<sup>nd</sup> for a purchase of a \$350 printer. Unanimous.
- b. Performance Review Signing (Motion) – Colin moved and Tom 2<sup>nd</sup> to approve all three performance reviews for the employees. No discussion.
- c. Soil Health Specialist Grant/Raise – Kyle informed the Board of the NFWF grant that the District applied for in August. Discussion on the objectives of the grant (soil health outreach and education, related to NRCS) took place.
- d. Gurdane Elk Project – Kyle briefly informed the Board of the current status of the Gurdane elk project. Kyle has been meeting with landowners and has discovered that a hunting mediation program may not be the best fit. Weed treatment and reseeding were the most desired practices.
- e. Salary Schedule Adoption (Motion) – Kyle presented the salary schedule and explained the need for a tool to help create future grants that contain salary. The Board wanted to make sure that the policy contained language that raises were not guaranteed. With this verification, Tom moved to adopt and Tim 2<sup>nd</sup>. Unanimous.
- f. Drone Insurance (Motion) – Kyle explained the need for insurance for the drone equipment while in flight. State Farm would be able to insure the drone for \$50 a year. Tim moved and Colin 2<sup>nd</sup>.. Unanimous.

- g. Set Annual Meeting by Resolution – The annual meeting was set by resolution for December 17<sup>th</sup> at 6pm.
- h. Facebook/ArchiveSocial – Kyle explained the danger of having an active social media account with new public record law. When presented with the option of an archive service vs. deactivating, the Board choose to deactivate. Tom moved and Tim 2<sup>nd</sup>, unanimous.
- i. CREP Letter for Morrow County SWCD – The Board signed a letter of support for the CREP grant that Morrow County SWCD is applying for, allowing them to do some work within Umatilla SWCD’s boundary. Tim moved and Colin 2<sup>nd</sup>. Unanimous.
- j. Grant Updates – Kyle briefly went over the “Grant Chart” document showing the variety of project that the SWCD is currently working on. There are over 14 different funding opportunities that the District has been working on.

**5) Conservation Plans Approved: 106.33 acres of CREP Renrollment**

**Adjourn- 7:30pm**

Next Regular Board Meeting September 17<sup>th</sup>, 2019

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